



FERRIS STATE TORCH

**ADVERTISING
GUIDE 2009/2010**



**TRUTH, FAIRNESS
& ACCURACY FOR
OVER 75 YEARS.**

DISPLAY AD RATES

The Ferris State Torch is a tabloid-size newspaper measuring 5 columns (9 3/4") wide by 15" deep. A column inch is approximately 1 3/4" wide by 1" deep. There is a 1/4" gutter between each column.

Display Ad Rates: \$6.00 / column inch

National Ad Rates: \$6.75 / column inch

Color can be added to any advertisement for \$25 plus 50¢ per ad column inch.

Deadline for display ads is **1 pm** on the Wednesday prior to the date the ad is scheduled.

Late ads may be subject to an additional surcharge up to 25%.

The minimum size for a display advertisement is two column inches.

PRE-PRINTED INSERTS

\$60.00 per thousand (6¢ each) one page or multi-page.

Minimum of 4,000 Inserts.

Maximum size 8 1/2" x 11" (after folds).

We recommend a (minimum) size of 4 1/4" x 5 1/2" for best results.

Space reservation for Inserts is one week prior to the publication date.

Delivery of Inserts must be before **5 pm** the Friday prior to the scheduled publication date.

Mail / Ship Inserts To

The Pioneer Group / Printing Division

ATTN: FSU TORCH

22405 18 Mile Rd. Big Rapids, MI 49307

Inserts are subject to approval. The Torch will not be responsible for return of disapproved inserts received.

CREDIT POLICY

Misspelled or missing word within copy:

35 col. inch or less ad: \$3.00 per word

greater than 35 inches: \$6.00 per word

Misspelled or missing word in headline:

35 col. inch or less ad: \$6.00 per word

greater than 35 inches: \$10.00 per word

Missed publication:

Total amount of ad will be refunded or credited.

Defective printing such as unreadable or blurred ad:

Total amount of ad credited provided ad was defective in all issues.

Color ordered but not executed:

Only the cost of the color refunded.

Ad positioning not as requested:

No credit (*see General Policies*)

CLASSIFIEDS

\$5.00 for 15 words or less.

20¢ per word over initial 15.

\$1.00 extra for boxed ads, bold, or italic type.

\$2.00 extra for crimson spot color.

Classifieds must be prepaid.

Classifieds may be mailed with check / money order.

Payments are received in person at The Torch offices

8 am – 1 pm, Monday through Friday.

Deadline is **noon**, the Friday prior to publication date.

Ads may be posted online at no additional charge but are not guaranteed to be posted.

No refunds due to cancellation.



PUBLICATION SCHEDULE

9

S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

Sep 2: 125 Years of Ferris Issue

10

S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

1

S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

2

S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28						

PRODUCTION SERVICES

The Ferris State Torch will lay out and personalize an ad for your business at no extra charge.

Special artwork and photos (*in print, electronic and negative format*) may be resized through the use of scanning procedures and special software programs.

We will accept advertisements and graphics that have been created with a variety of applications via CD or e-mail.

The preferable format for ad material is a hi-res Adobe PDF or a JPG file as an attachment.

Please send all e-mail copy to the Business Manager.

Ad Copy can be e-mailed to: torchads@ferris.edu

Deadline for **ALL** display advertisements is by **1 pm** on the Wednesday prior to the date the ad is scheduled to be published.

DULE

11

S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

No Issue 11/25: Thanksgiving

12

S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

End of Fall Semester

3

S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

No Issue 3/10: Spring Break

No Issue 3/31: Easter Break

4

S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

Red dates show the 2009 / 2010 Torch publication schedule.

Deadlines for ALL display ads are 1 pm on the Wednesday prior to the publication date the ad is scheduled for.

SPECIAL ISSUES

WELCOME BACK AUG 26, 2009
 (distributed during move in week)

125 YEARS OF FERRIS SEP 2, 2009

BUSINESS / SHOPPING GUIDE NOV 4, 2009

HOUSING GUIDE JAN 13, 2010

SUMMER / ORIENTATION MAY 19, 2010

Job Fairs Held: October 1, 2009 / March 25, 2010

Homecoming Week Activities: October 7, 2009 pub date

Contact us for the deadlines for these special issues.

GENERAL POLICIES

The Torch will not accept any advertisement which is libelous, promotes academic dishonesty, violates federal, state or local laws, or encourages discrimination on the basis of race, sex, age, color, creed, religion, national origin or disability.

Any artwork or photos must be customer or Torch originals. Ads that break copyright laws will not be accepted.

The Torch reserves the right to edit or reject any advertisement at its discretion. Advertising considered fraudulent, misleading, offensive, or detrimental to the public or its advertisers will be refused. Justification does not have to be given if an advertisement is refused.

The Torch assumes no liability if, for any reason, it becomes necessary to omit an advertisement.

Position requests are not guaranteed.

Clear sponsorship must be shown on all advertisements.

Advertisements simulating news must carry the words "Paid Advertisements." Such ads must have a border.

Political ads must be paid in advance of publication and must carry the information required by law. (*i.e.* "Paid Political Advertisement")

Foreign language advertisements will not be printed.

The advertiser assumes full liability for their advertisements and agrees to hold The Torch unaccountable for the content of all advertisements authorized for publication and any claims that may be held against The Torch.

The Torch accepts payment for advertisement at the University Business Office at 1201 S. State St. CSS 101, Big Rapids, MI 49307.

It is against policy for advertising representatives to accept payment.

IN-HOUSE RATES

Registered Student Organizations and Campus Departments.

\$5.50 per column inch

Pre-printed Inserts: \$50.00 per thousand (5¢ each).
more info page 2.

A **FOAP** or payment is required before any ad will be scheduled.

For a color ad an additional \$25.00 flat charge is added. (*Whether one color or full color*)

Late ads may be subject to an additional surcharge up to 25%.

Deadline for display ads is 1 pm on the Wednesday prior to the date the ad is scheduled.

WHY ADVERTISE IN PRINT?

Alloy Media + Marketing, New York, found that **82%** of students read their campus newspaper, a rate that more than doubles most major metro dailies.

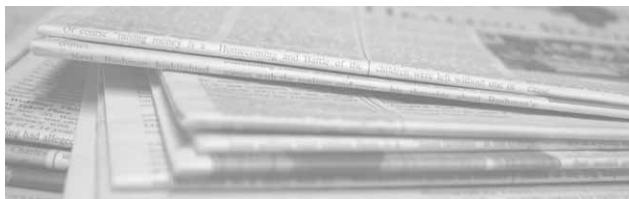
87% of college kids read ads in college newspapers.

Close to **80%** of college students reported reacting to an ad or article.

Over **5,000** readers weekly. Pass along rates are strong as well, with an average of **3.2** students sharing an issue.

The Torch reaches the campus and community market by distributing on and off campus

The Torch Summer / Orientation Edition has a circulation of **8,000** with every orientation student receiving a copy.





FERRIS STATE TORCH

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